

RMS PTA Meeting 2: 8/11/23

In attendance: Angela Wells, Ann Roberts, Emily Moore, Libby McFalls, Richa Dixit

- 1. Verification Recap (C1, C2, A):** We agreed that providing bottled water for the families makes a good first impression, especially for those who must wait in the long line. We discussed different methods of collecting membership & order information next year & will revisit the topic during pre-planning for Fall '24. "It's not a time commitment, just a donation" was the hit phrase for membership recruitment. RD did a fantastic job ensuring sign ups. 179 Members have joined so far (Wed 8th 43, Thurs 6th 65, Fri 7th 71). *Verification Parent Volunteers:* Amy Harkness, Erica Rivers, Tiffany Byrd, Dina Das, Adria Beauchamp, Ann Roberts, Richa Dixit, Emily Moore, Angela Wells.
- 2. Open House Brainstorming (C1, C2):** Ensure all smartboards are turned on prior to starting livestream. PTA would like to introduce ourselves. Ensure HVAC is on for the event. Scheduling conflict—8/24 is Clubview's open house. *Need to open line of communication between Lawson & Wizzard.
- 3. Spirit Gear (C1, C2, A):** As of 8/11 \$3,142 in spirit wear has been sold. It was decided to keep the pre-order window open through Wednesday 8/16 due to delay in PTA Welcome email going out to families. AW will follow up with Dr. Wizzard & Ms. Kirkland (secretary). LM will run the order report on Wednesday evening; Angela will place the order on Thursday 8/17. As soon as the merchandise is in, we will schedule a sorting party; location TBD.
- 4. Hospitality (C1, A):** Back to School Breakfast was appreciated but some staff were away at trainings. Total cost \$175. In the future, we will take inventory of what's left over in order to maximize efficiency. RD observed the staff who were in attendance preferred egg biscuits. Staff appreciated the snacks on 8/11 in celebration of their first week. Total cost \$75. We decided to forego snacks at monthly Staff meetings due to cost; however, birthday treats should be distributed. EM will coordinate with Academic Dean, Wendy Sands, on Q1 Honor Roll cake and Student of the Month signs. We decided it would be best to request students return the signs at the end of the month, to save money.
- 5. Financial Report:** Expenditures include 20 Greeting Signs for RMS events (C2) for \$187 and Lanyards for the Spirit Store for \$293 for 100 lanyards, to be sold for \$5 each; both from Xpress Printing. A policy was communicated that if a purchase has been agreed upon in a Board meeting and it does not exceed \$500, it will be handled with the Treasurer. Any purchases over \$500 will need Board approval. Expenditures will be shared monthly at Board meetings.
- 6. Middle School Mingle events (C1, C2):** We decided to wait on Skyzone until the spring because Clubview is hosting a PTA event there. Senor Carpenter expressed interest in hosting a Spirit Night at Bare Ware Pottery. The Board was in

agreement to move forward with this event. It was decided that a Sign-Up Genius and pre-registration would be needed. Further details will be solicited from Carpenter. We all expressed interest in hosting school dances. RD will reach out the Counseling Department to learn what arrangements must be made with custodial staff and security, as well as the school calendar. Proposed goal: Halloween Dance. Proposed future event: Teen Night at Just Breathe, with possible parent fundraiser at Jar Fly.

7. Committee Chair Needs

- a. Fundraising: Jamie Battles & Mihn Hae Hernandez have volunteered to coordinate Spirit Nights. Jennifer Roberts has also expressed willingness to help.
- 8. **Partners in Education:** We decided to confirm regulations with Admin and solicit Warrior Supporters via PTA Facebook page.
- 9. **Quarterly Family Events (C1, C2):** Suggestions include Movie on the Lawn, Connect Through Connections (art/music showcase), Cookout type event; review survey from last year to gauge student interests.

Note: For fluidity of meetings, moving forward, each officer/chair will be asked to share about their area of responsibilities.

RMS PTA 23-24 Goals:

- 1. Foster a sense of COMMUNITY (C1)
- 2. Clear COMMUNICATION (C2)
- 3. Help staff feel APPRECIATED (A)